

Minutes ARCSOPT Committee Meeting 30 January 2023



ARCOPT Committee Meeting Minutes			
Date:	30 January 2023	Location:	MS Teams
Item 1	Record of attendance and apologies		
John Finch (Chair)		Port Authority New South Wales	
Megan Suurenbroek (Secretary)		MER Solutions	
Port Authorities Subgroup			
Savio Fernandes (Deputy Chair Port Authorities)		Fremantle Port Authority	
Heathcliff Pimento		Pilbara Ports Authority	
Myron Fernandes		Port Authority New South Wales	
Terminals Subgroup			
Mark Beale (Deputy Chair Terminals)		Port Kembla Coal Terminal	
Corey Carless		BMA	
Craig Longmuir		Dalrymple Bay Coal Terminal	
Resource Companies Subgroup			
Su Yin Anand (Deputy Chair Resource Companies)		South 32	
George Mathews		South 32	
David Kelly		Roy Hill	
Prashanth Athipar		BHP	
Ship Operators Subgroup			
Swapnodeep Mondal (Deputy Chair Ship Operators)		Anglo Eastern Ship Management	
Vishal Varshney		Anglo Eastern Ship Management	
Vivek Venugopal		NYK Line	
Kota Muramatsu		NYK Line	
Ryosuke. Funazaki		NYK Line	
Satoshi Ichinose		NYK Line	
Shinji Hasegawa		NYK Line	
Jonathon Willis		Synergy Marine Australia	

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George Evdaimon	TMS Dry
George Laou	TMS Dry
Associates	
Steve Ainscough	MER Solutions
Paul Markides	Intercargo
Guests	
Dylan Walker	FMG
Simon Robards	AMSA
Apologies	
Nick Munro	Abbot Point Coal Terminal
Carl Kavina	Flinders Ports South Australia
Christian Riis	Rio Tinto
Hayden Latchford	Rightship
Jen Annice	Roy Hill
Item 2	Welcome and introduction of members
	The Chair welcomed all present. All committee members introduced themselves and noted the subgroup and organisation they were representing.
Item 3	Committee Management Content
	<p>Terms of Reference</p> <ul style="list-style-type: none"> The Terms of Reference and committee structure was endorsed at the ARCSOPT In Person Meeting on the 12 October 2022. The sub-committee deputy chairs have been filled by Anglo Eastern, South 32, Port Kembla Port Coal Terminal and Fremantle Port Authority. Mostly subgroup members have been confirmed, with only the Resource Companies members requiring confirmation. Thankyou to all members for their commitment to ARCSOPT. ACTION: for Su Yin Anand to finalise the Resource Companies subgroup membership. Committee Meetings will be held every 6-8 weeks.

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	<p>Workflow of technical proposals</p> <ul style="list-style-type: none"> • Technical proposals will be submitted to nominated working groups, who will meet regularly to assess the proposal. The working group will then aim to have a common position on the technical proposal which would be proposed to the full Committee for review and endorsement. • Key role of the subgroup deputy chairs is to update the wider ARCSOPT subscription within their subgroups, seeking their review and feedback.
	<p>Funding</p> <p>The funding mechanism will comprise of all Committee Members contributing \$500 AUD towards ARCSOPT. The funding mechanism will enable hosting of the annual In-Person Meeting. All members present agreed on this mechanism.</p> <p>ACTION: Invoices to be set out to members.</p>
	<p>Communication Strategy</p> <ul style="list-style-type: none"> • The ARCSOPT website is in the final stages of development and will be live soon. Many thanks to Synergy Marine (Jonathan Willis & team) in supporting the website development. • All presentations, minutes, technical papers will be available to download via the website. • ARCSOPT LinkedIn page is active - https://www.linkedin.com/company/arcsopt/ • ARCSOPT will be an agenda item on the Port Australia Working Group, at the upcoming meeting in March 2023, to continue to promote ARCSOPT for wider education & communication strategy amongst Australian Ports and Industry stakeholders. • Lloyds Register have also expressed they provide grants through their international forum to fund critical safety programs. This could be something to look into. John Finch will follow up on this possibility.
<p>Item 4</p>	<p>Sub-Committee Deputy Chair Updates</p>
	<p>Port Authority Update</p> <p>Savio Fernandes provided a presentation on Marine Pilot Transfer arrangements (attached). Savio explained this was also presented at the recent Ports Australia Harbour Masters discussion which was unanimous across the board and fully supportive of the improved safety criteria for pilot ladders.</p> <p>ACTION for Savio Fernandes to present these minimum safety criteria to the Ship Operators for their review and feedback at the next committee meeting.</p> <p>ACTION for Savio Fernandes to lead working group on implementing pilot ladder standards.</p>

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	<p>Terminals Update Mark Beale provided an update. The terminal subgroup held a meeting in Port Kembla to ensure alignment of the terminals focus areas for 2023. The focus areas included vessel vetting, harmonisation of pre-arrival questionnaire, mooring line standards. The terminal subgroup also met with container terminals located at Port Botany. Next terminal subgroup meeting is scheduled for 16 February.</p>
	<p>Resource Companies Su Yin Anand provided an update. The resource subgroup recently met (Su Yin Anand, David Kelly, and Prashanth Athipar in attendance). The group discussed what role the resource companies would take on in supporting ARCSOPT's aims. It was agreed their role will be to support standards in improving safety with focus areas on vessel vetting (standardising, alignment & validity).</p>
	<p>Ship Operators Swapan Mondal provided an update. The ship operators' group have not connected yet. However, the ship operators focus area will be on the OCIMF MEG 4 guidelines and providing clarity / recommendations for bulk carriers.</p>
Item 5	Technical Content
	<p>Ship Design MBL, Mooring Winch and Mooring Line Vivek Venugopal & Steve Ainscough presented papers on Ship Design MBL, Mooring Winch and Mooring Line standards. ACTION: Vivek Venugopal and Myron Fernandes to set up technical working group to discuss and review proposed guidelines. Any members who wish to be involved in this group to email admin@arcsopt.org</p>
	<p>Harmonised pre-arrival questionnaire Savio Fernandes presented a draft harmonised pre-arrival questionnaire which was developed in 2019 by Pilbara Ports Authority and included criteria for Rio Tinto, BHP, FMG & Roy Hill facilities. It was agreed to continuing development of the harmonised pre-arrival questionnaire will take a 80/20 concept with common requirements across all ports / terminals. ACTION: Su Yin Anand and Savio Fernandes to set up a technical working group to discussion and review proposed guidelines with a view to continuing development of this concept. Any members who wish to be involved in this group to email admin@arcsopt.org</p>

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Item 6	External Presentation
	<p>Simon Robards from AMSA provided an overview presentation of inspections and deficiencies (attached). Key items noted below:</p> <ul style="list-style-type: none">• Increase in Planned Maintenance compliance deficiencies resulting from poor maintenance practices.• Significant increase in critical machinery breakdowns reported over last 12 months or so.• Focus Area for 2023 will be around the resumption of cruising including emergency drills and crew turnover.• AMSA are continuing their ongoing focus on Cargo Securing.• Link to the National Compliance Plan in presentation.• BHP requested a breakdown of deficiency type by vessel type. This has been included in the attached presentation.
Next meeting will be scheduled 16 March 2023, to be confirmed.	