

ARCSOPT

Committee Meeting Minutes

03 August 2023



ASSOCIATION OF RESOURCE COMPANIES, SHIP OPERATORS, PORTS & TERMINALS	
PO BOX 350, Adamstown NSW 2289	
Committee Meeting Minutes	
Date:	03 August 2023
Location:	MS Teams
Record of attendance and apologies	
Myron Fernandes (Chairperson)	Port Authority New South Wales
Megan Suurenbroek (Secretary)	MER Solutions
Port Authorities Subgroup	
Savio Fernandes (Deputy Chair Port Authorities)	Fremantle Port Authority
Heathcliff Pimento (Committee Member)	Pilbara Ports Authority
Carl Kavina (Committee Member)	Flinders Ports South Australia
Terminals Subgroup	
Mark Beale (Deputy Chair Terminals)	Port Kembla Coal Terminal
Corey Carless (Committee Member)	BMA
Craig Longmuir (Committee Member)	Dalrymple Bay Coal Terminal
Resource Companies Subgroup	
Su Yin Anand (Deputy Chair Resource Companies)	South 32
David Kelly (Committee Member)	Roy Hill
Ship Operators Subgroup	
Swapnodeep Mondal (Deputy Chair Ship Operators)	Anglo Eastern Ship Management
Deepak Gupta (Committee Member)	Anglo Eastern Ship Management
Vivek Venugopal (Committee Member)	NYK Line
Jonathon Willis (Committee Member)	Synergy Group
George Evdaimon (Committee Member)	TMS Dry
George Laou (Committee Member)	TMS Dry
Apologies	

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John Finch (Chairperson)	Port Authority New South Wales	
Dylan Walker	FMG	
Steve Ainscough	MER Solutions	
Item 1	Previous Committee Meeting Minutes – 31 May 2023	
1.1	The Committee Meeting Minutes from 31 May 2023 were accepted and uploaded to the ARCSOPT website.	
Item 2	Outstanding Action Items	
2.1	Technical Proposals & Guidelines – <i>update provided in Item 3.</i>	Ongoing
2.2	EOI's - Flag State organisations – <i>this action item will remain open until the next committee and membership meeting. George Evdaimon (TMS Dry) to provide Flag State contacts / email addresses.</i>	Ongoing
2.3	In Person Meeting Planning Survey Monkey – <i>this action item is closed; a survey monkey has been completed and results will be discussed in Other Business.</i>	Closed
Item 3	Technical Proposals & Guidelines - https://arcsopt.org/publications/	
3.1	Technical Guideline 03/2023 – Marine Pilot Transfer Arrangements Technical Guideline was endorsed on 31 May 2023 and is available on the ARCSOPT website. The guideline has been endorsed by Ports Australia and adopted by various ports to ensure a standardise approach.	
3.2	<p>Technical Proposal 04/2023: Mooring Guidance Document</p> <p>ACTION: Technical Working Group to meet and review feedback received to date. The Terminal & Ports sub-group are to email through any feedback in advance to the TWG. Following that an updated proposal will be finalised.</p> <p>ACTION: The ARCSOPT wider contact list to be provided to Sub-Group chairs so they can gather wider feedback.</p> <p>Once the Mooring Guidance Document has been finalised and published into a guideline; the next proposal could be adding to this guideline around specific terminals requirements / expectations.</p>	
3.3	<p>Technical Proposal 05/2023: Pre-Arrival Questionnaire</p> <p>ACTION: Technical Working Group to meet around early September to continue to streamline the pre-arrival process / questionnaire amongst the East Coast members.</p>	

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	<p>ACTION: It was agreed to would be beneficial to have a representative from the Australian Maritime Single window project to attend and present at the In Person Meeting.</p>
Item 4	Sub-Committee Chair Updates
4.1	<p>Port Authorities Savio Fernandes (Fremantle Port Authority) advised they are working on other risk management / vetting process from a Ports perspective.</p>
4.2	<p>Terminals Mark Beale (Port Kembla Coal Terminal) noted the terminal sub-group are continuing to work through Mooring Guidance & Pre-Arrival Questionnaire Proposals.</p> <p>Corey Carless (BMA) / MER's are working on an animated video on setting a brake render for ship operators. Will share with ARCSOPT once complete.</p>
4.3	<p>Resource Company Su Yin Anand (South 32) continues to try and grow the Resource Company subgroup membership. Will reach out to Resource Companies post this meeting.</p>
4.4	<p>Ship Operators George Laou (TMS Dry) noted their continual engagement and contribution to the Technical Working Groups and Proposals.</p>
Item 5	Safety Share
5.1	<p>Craig Longmuir (Dalrymple Bay Coal Terminal) provided a safety share on a Line Failure event at the Terminal.</p>
Item 6	Other business & closing
6.1	<p>In Person Meeting The Survey Monkey results showed the preference to schedule the In Person Meeting after the PPA SSSP Forum on 30 & 31 October in Perth.</p> <p>It was agreed to hold the In Person Meeting on the 01 November. Venue location invites and agenda to follow. Welcome all members to send through any agenda item requests.</p>
6.2	<p>Membership All agreed the importance to continue to keep major Resource Companies engaged by inviting them to Committee Meetings as observers to ensure alignment across all ports / terminals.</p> <p>As well as continue to engage with container terminals and ports to get them involved in ARCSOPT.</p>


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6.3	Next Meeting A short committee meeting will be held mid-October to finalise In-Person Meeting arrangements, agenda etc.
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John Finch - Chairperson	Megan Suurenbroek - Secretary
	<i>M. Suurenbroek</i>