

# ARCSOPT

## Committee Meeting Minutes

### 23 March 2023



<b>ASSOCIATION OF RESOURCE COMPANIES, SHIP OPERATORS, PORTS &amp; TERMINALS</b> PO BOX 350, Adamstown NSW 2289  <b>Committee Meeting Minutes</b>			
<b>Date:</b>	23 March 2023	<b>Location:</b>	MS Teams
<b>Item 1</b>	<b>Record of attendance and apologies</b>		
John Finch (Chairperson)		Port Authority New South Wales	
Megan Suurenbroek (Secretary)		MER Solutions	
<b>Port Authorities Subgroup</b>			
Savio Fernandes (Deputy Chair Port Authorities)		Fremantle Port Authority	
Heathcliff Pimento		Pilbara Ports Authority	
Myron Fernandes		Port Authority New South Wales	
<b>Terminals Subgroup</b>			
Mark Beale (Deputy Chair Terminals)		Port Kembla Coal Terminal	
Craig Longmuir		Dalrymple Bay Coal Terminal	
<b>Resource Companies Subgroup</b>			
Su Yin Anand (Deputy Chair Resource Companies)		South 32	
George Mathews		South 32	
David Kelly		Roy Hill	
<b>Ship Operators Subgroup</b>			
Vishal Varshney		Anglo Eastern Ship Management	
Vivek Venugopal		NYK Line	
Kota Muramatsu		NYK Line	
Satoshi Ichinose		NYK Line	
Rajeev Cardozo		NYK Line	
George Laou		TMS Dry	
<b>Associates</b>			

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Hayden Latchford	Rightship	
<b>Guests</b>		
Dylan Walker	FMG	
Prashanth Athipar	BHP	
Sharad Bhasin	Port Authority New South Wales	
<b>Apologies</b>		
Nick Munro	Abbot Point Coal Terminal	
Swapnodeep Mondal (Deputy Chair Ship Operators)	Anglo Eastern Ship Management	
Carl Kavina	Flinders Ports South Australia	
Steve Ainscough	MER Solutions	
George Evdaimon	TMS Dry	
Jen Annice	Roy Hill	
Jonathon Willis	Synergy Marine Australia	
Corey Carless	BMA	
<b>Item 2</b>	<b>Welcome and introduction of members</b>	
	The Chair welcomed all. As per Terms of Reference, meetings require at least 50% of the representatives present for each meeting to be considered a quorum.	
<b>Item 3</b>	<b>Technical Proposal &amp; Guidelines</b>	
	<p><b>Technical proposal 01/2023 – Mooring Line Service Life</b></p> <ul style="list-style-type: none"> <li>• Technical Working Group (TWG) finalising paper for review.</li> <li>• <b>ACTION:</b> TWG lead to circulate to Subgroup Chairs for review and feedback.</li> <li>• <b>ACTION:</b> Subgroup Chairs to circulate within subgroups for review and feedback.</li> </ul>	VV Chairs
	<p><b>Technical Proposal 02/2023 – Mooring Line Stowage &amp; Records</b></p> <ul style="list-style-type: none"> <li>• Technical Working Group (TWG) finalising paper for review.</li> <li>• <b>ACTION:</b> TWG lead to circulate to Subgroup Chairs for review and feedback.</li> <li>• <b>ACTION:</b> Subgroup Chairs to circulate within subgroups for review and feedback.</li> </ul>	VV Chairs

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	<p><b>Technical Proposal 03/2023 – Marine Pilot Transfer Arrangements</b></p> <ul style="list-style-type: none"> <li>• Technical Working Group (TWG) finalising paper for review following Port Australia Working Group on the 28 March 2023.</li> <li>• <b>ACTION:</b> TWG lead to circulate to Subgroup Chairs for review and feedback.</li> <li>• <b>ACTION:</b> Subgroup Chairs to circulate within subgroups for review and feedback.</li> </ul>	<p>SF Chairs</p>
<b>Item 4</b>	<b>Safety Share</b>	
	<p>Sharad Bhasin, Harbour Master Port Kembla &amp; South Coast from Port Authority of New South Wales provided a safety share presentation on the crane wire failure onboard a general cargo vessel at Port Kembla. Presentation attached.</p>	
<b>Item 5</b>	<b>Sub-Committee Deputy Chair Updates</b>	
	<p><b>Port Authority Update</b> Savio Fernandes noted the Technical Proposal 03/2023 – Marine Pilot Transfer Arrangements will be raised at the Ports Australia Working Group on 28 March 2023 as some additional clarify is required. Post the Australia working group, Sav will update the TWG and send out updated Technical Proposal for review.</p> <p>Next focus area for Port Authority subgroup is vetting from a Ports perspective.</p>	
	<p><b>Terminals Update</b> The terminal subgroup has been meeting regularly, prioritising on the harmonised pre-arrival questionnaire. This is now ready to share to the committee members. <b>ACTION:</b> Share Technical proposal and question set with committee members for review.</p> <p>The terminal subgroup took the version provided by Savio Fernandes which was developed in 2019 by Pilbara Ports Authority and included criteria for Rio Tinto, BHP, FMG &amp; Roy Hill facilities. It was agreed to continuing development of the harmonised pre-arrival questionnaire will take a 80/20 concept with common requirements across all ports / terminals.</p> <p>Reminder there are several elements to this proposal, first is endorsing a harmonised question set following that will commence discussions on suitable platforms, hosting, data sharing.</p>	

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	<p><b>Resource Companies</b> Su Yin Anand advised ongoing engagement with members and potential future membership of the Resource Companies subgroup.</p>
	<p><b>Ship Operators</b> Vivek Venugopal noted the key focus is to finalise these technical proposals and send out for review as noted in section 3 above.</p>
<b>Item 6</b>	<b>ARCSOPT Website</b>
	<p>The committee was provided a demonstration of the ARCSOPT website. <b>ACTION:</b> The committee endorsed the website going live.</p> <p>Many thanks to Synergy Marine (Jonathan Willis &amp; team) in supporting the website development. All meeting minutes, technical papers will be available to download via the website.</p>
<b>Item 7</b>	<b>Other Business</b>
	<p><b>Ports Australia Working Group</b> <b>ACTION:</b> John Finch will be presenting on ARCSOPT at the Port Australia Working Group on 28 March 2023 to continue to promote ARCSOPT for wider education &amp; communication strategy amongst Australian Ports and Industry stakeholders.</p>
	<p><b>Wider Membership</b> ARCSOPT has been receiving a lot of interest from various shipping industry companies wanting to be involved in the committee. John Finch proposed every 2<sup>nd</sup> committee meeting we extend the invite to the wider membership. This was supported and endorsed. The next ARCSOPT committee &amp; membership meeting will be schedule for mid-late May 2023.</p>
	<p><b>Emergency Towing Arrangements / Equipment</b> Australian Maritime Safety Authority has commenced a review of the National Plan arrangement in Australia. This includes the emergency towing arrangements.</p> <p>ARCSOPT will continue to update the committee on this topic going forward and this will be considered as a standing agenda item.</p>
Next meeting will be scheduled mid-late May 2023, date to be confirmed.	

<b>John Finch - Chairperson</b>	<b>Megan Suurenbroek - Secretary</b>