

# Agenda ARCSOPT Committee & Wider Membership Meeting 10 January 2025



Item	Topic	
<b>1</b>	<b>Introductions, Apologies &amp; Previous Meeting</b>	
1.1	<b>Apologies:</b> Savio Fernandes (Fremantle Port Authority)	
1.2	<b>Previous Meeting Minutes:</b> The minutes from the Committee Meeting held on 12 December 2024 are available on the ARCSOPT website - <a href="https://arcsopt.org/arcsopt-meetings/">https://arcsopt.org/arcsopt-meetings/</a>	
<b>2</b>	<b>Technical Proposals &amp; Guidelines Update - <a href="https://arcsopt.org/publications/">https://arcsopt.org/publications/</a></b>	
2.1	<b>Technical Guideline 03/2023 – Marine Pilot Transfer Arrangements</b> Savio Fernandes (Fremantle Port Authority) is updating a revised guideline. Savio has advised he's aiming to have a draft ready for committee review by the end of February.	Savio F
2.2	<b>Technical Proposal 05/2023 – Pre-Arrival Questionnaire</b> Part 1: The Harmonised Pre-Arrival Questionnaire has been developed by the Terminal Subgroup. East Coast Coal Terminals are trialling harmonised questionnaire.  Part 2: Hosting Platform Options – ongoing trials with Term Vet platform.	Terminal Subgroup
2.3	<b>Technical Proposal 06/2025: Engine Power Limiters</b> The Committee have reviewed draft proposal with no feedback received. Proposal will be uploaded to website post meeting for wider membership review before committee endorsement.  ACTION for all to review proposal and provide feedback by end of February 2025.	ALL
<b>3</b>	<b>Outstanding Action Items</b>	
3.1	<b>Develop Action Plan for the 2025 Focus Areas</b> <ul style="list-style-type: none"> <li>Standardisation of Inspections</li> <li>Prevalence of Falsified Pilot ladder Certificates</li> </ul>	Ongoing
3.2	<b>Representing ARCSOPT</b> At the September committee meeting it was questioned how to best represent ARCSOPT into future IMO technical discussions.	On Hold
<b>4</b>	<b>Committee Update</b>	
4.1	General update from Committee Subgroup Chairs.	Subgroup Chairs
4.2	<b>Committee Membership</b> NCIG has withdrawn their Terminal Committee membership. This now opens a position in the Terminal Subgroup. Expressions of interest required.	Terminal Subgroup

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<b>5</b>	<b>Safety Share</b>	
5.1	Parted Mooring incident presentation by Suraj Joshi (Fremantle Port Authority).	Suraj Joshi
5.2	Vessel breakaway from berth at Port Botany.	Myron F
5.3	US Coast Gard Issues alert on Counterfeit Pilot Ladders.	John F
<b>6</b>	<b>Committee Financials</b>	
6.1	Reminder of outstanding 2024 – 2025 Membership Invoices.	ALL
<b>7</b>	<b>Email Correspondence Received</b>	
7.1	Rightship email regarding Harmonisation Pre-Arrival Questionnaire. Email will be forward to Terminal Subgroup.	Terminal Subgroup
<b>8</b>	<b>Other business &amp; closing</b>	
8.1	Any other business	ALL
8.2	Planning for In Person Meeting 2025 on East Coast Australia.	ALL