

# Minutes ARCSOPT Committee Meeting 08 May 2025



ASSOCIATION OF RESOURCE COMPANIES, SHIP OPERATORS, PORTS & TERMINALS PO BOX 350, Adamstown NSW 2289		
Committee Meeting Minutes		
<b>Date:</b>	08 May 2025	<b>Location:</b> MS Teams
<b>Record of attendance and apologies</b>		
John Finch (Chairperson)	Port Authority New South Wales	
Megan Suurenbroek (Secretary)	MER Solutions	
<b>Port Authorities Sub-group</b>		
Savio Fernandes (Deputy Chair Port Authorities)	Fremantle Port Authority	
Myron Fernandes (Committee Member)	Port Authority New South Wales	
Carl Kavina (Committee Member)	Flinders Ports	
Behrouz DaeiZadeh (Committee Member)	Pilbara Ports Authority	
<b>Terminals Sub-group</b>		
Kent Whitehouse (Committee Member)	WICET	
Corey Carless (Committee Member)	BMA / BHP	
<b>Resource Companies Sub-group</b>		
George Mathews (Deputy Chair Resource Companies)	South 32	
Raul Sagar (Committee Member)	Rio Tinto	
<b>Ship Operators Sub-group</b>		
Swapnodeep Mondal (Deputy Chair Ship Operators)	Anglo Eastern Ship Management	
Vivek Venugopal (Committee Member)	NYK Line	
George Laou (Committee Member)	TMS	
George Evdaimon (Committee Member)	TMS	
Jonathon Willis (Committee Member)	Synergy Group	
<b>Apologies</b>		
Mark Beale (Deputy Chair Terminals)	Port Kembla Coal Terminal	
David Kelly (Committee Member)	Roy Hill	
<b>Item</b>	<b>Topic</b>	

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<b>1</b>	<b>Introductions, Apologies &amp; Previous Meeting</b>	
1.1	<b>Apologies:</b> Mark Beale (PKCT) & David Kelly (Roy Hill)	
1.2	<p><b>Previous Meeting Minutes</b></p> <p>The minutes from the Committee &amp; Membership Meeting held on 10 February 2025 are available on the ARCSOPT website - <a href="https://arcsopt.org/arcsopt-meetings/">https://arcsopt.org/arcsopt-meetings/</a></p> <p>The Committee also met on 10 April; however, a quorum was not reached, prompting a follow-up meeting on 08 May 2025. During the April meeting, the date, location, and agenda for the In-Person Meeting were discussed.</p>	
<b>2</b>	<b>Technical Proposals &amp; Guidelines Update - <a href="https://arcsopt.org/publications/">https://arcsopt.org/publications/</a></b>	
2.1	<p><b>Technical Guideline 03/2023 – Marine Pilot Transfer Arrangements</b></p> <p>Savio Fernandes (Fremantle Ports) advised that significant progress has been made; however, finalisation is on hold pending the IMO resolution in June 2025, which is expected to confirm certain amendments.</p>	Ongoing
2.2	<p><b>Technical Proposal 05/2023 – Pre-Arrival Questionnaire</b></p> <p>The Terminal Subgroup has developed a Harmonised Pre-Arrival Questionnaire. Terminals are encouraged to use this questionnaire or question set, applying an 80/20 approach to their pre-arrival requirements.</p> <p>The subgroup has confirmed that no feedback has been received on the current version. The questionnaire will be made available on the ARCSOPT website for use by any terminal, regardless of the platform (e.g., RightShip or TERM Vet).</p> <p>The Committee has endorsed the publication. This proposal will now progress into a formal guideline, with ongoing reviews and improvements to the questionnaire over time.</p>	Endorsed
2.3	<p><b>Technical Proposal 06/2025: Engine Power Limiters</b></p> <p>This proposal was circulated to the wider Committee for feedback. One response was received from Intercargo. Savio Fernandes has reviewed the input and finalised the proposal, which will be presented for endorsement at the next Committee meeting.</p>	Ready for endorsement at next meeting
<b>3</b>	<b>Outstanding Action Items</b>	
3.1	<p><b>Standardisation of Inspections</b></p> <p>Work has commenced on the standardisation of inspections. A meeting was held on 16 April 2025 with most committee members in attendance. The discussion focused on identifying key challenges and determining the best way forward.</p> <p>A survey will be distributed to the wider membership to gather input on inspection practices. Findings will be presented at the ARCSOPT In-Person Meeting in October.</p>	Ongoing

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3.2	<p><b>Prevalence of Falsified Pilot ladder Certificates</b> The Ports Subgroup is currently drafting a proposal outlining best practice guidelines.</p> <p>The investigation findings from the pilot ladder incident in Newcastle will be presented at the next Committee &amp; Wider Membership Meeting. Several action items have emerged from DNV and AMSA, including updates to AMSA's Marine Notice to clarify that their standard aligns with the 799 Application and the relevant ISO standard. Additionally, DNV has revoked approval for the manufacturer of the pilot ladder involved, citing poor quality and construction practices.</p> <p>To resolve this issue on a global scale, engagement with IACS will be essential.</p> <p>TMS noted this as a valuable opportunity to develop and maintain a vetted list of approved suppliers.</p>	Ongoing
3.3	<p><b>Representing ARCSOPT</b> At the September committee meeting it was questioned how to best represent ARCSOPT into future IMO technical discussions.</p>	On Hold
<b>4 Committee Update</b>		
4.1	<p><b>General update from Committee Subgroup Chairs.</b> Nil updates.</p>	Subgroup Chairs
4.2	<p><b>Terminal Sub-group update</b></p> <ol style="list-style-type: none"> <li>1. PKCT – Mark Beale (Chair)</li> <li>2. Wiggins Island Coal Export Terminal – Kent Whitehouse (new member)</li> <li>3. Abbot Point Operations – Nick Munro</li> <li>4. DBCT – Renae Harmsworth (new representative, replacing Craig Longmuir)</li> </ol> <p><b>Note:</b> Corey Carless (BMA Hay Point) continues to represent the Resource Company Subgroup on behalf of BHP.</p>	Terminal Subgroup
<b>5 Safety Share</b>		
5.1	<p>Port of Newcastle Pilot Ladder Incident – Investigation outcomes. To be carried forward to the wider membership meeting (next meeting).</p>	Next Meeting
5.2	<p>Vessel breakaway from berth at Port Botany – Investigation outcomes. To be carried forward to the wider membership meeting (next meeting)</p>	Next Meeting
<b>6 Committee Financials</b>		
6.1	<p>The accountant has been contacted to prepare the annual audit report.</p> <p>Invoices for the 2025/2026 Annual Membership will be issued next month. The membership fee will be confirmed at the upcoming Committee meeting.</p>	
<b>7 Email Correspondence Received</b>		

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7.1	Email correspondence from Intercargo, advising that Paul Markides has retired. Moving forward, Dimitris Monioudis will serve as the ARCSOPT representative from Intercargo.	
<b>8</b>	<b>Other business &amp; closing</b>	
8.1	Any other business – Nil to report.	ALL
8.2	<p><b>Planning for In Person Meeting 2025</b></p> <p>The date and location have been confirmed: <b>Friday, 17 October 2025 in Brisbane, QLD</b>. This is scheduled for the week prior to the PPA SSSF, which will take place on 21–22 October 2025.</p> <p>Several hotels and venues were considered, with the preferred option Marriott Hotel, Brisbane now confirmed.</p> <p>Key agenda items will include:</p> <ul style="list-style-type: none"> <li>• General ARCSOPT update and 12-month review</li> <li>• Safety Share</li> <li>• Standardisation of Inspections</li> <li>• East Coast Terminals operations</li> </ul>	ALL
<b>9</b>	<b>Next meeting</b>	
9.1	Next meeting will be a Committee & Wider Membership Meeting scheduled on 01 July 2025.	

<b>John Finch - Chairperson</b>	<b>Megan Suurenbroek - Secretary</b>
	<i>M. Suurenbroek</i>