

Agenda ARCSOPT Committee Meeting 10 December 2025



Item	Topic	
1	Introductions, Apologies & Previous Meeting	
1.1	Apologies	
1.2	<p>Previous Meeting Minutes</p> <p>The last meeting was the In-Person session held on 17 October 2025. A summary of the meeting and action items are available on the ARCSOPT website: https://arcsopt.org/arcsopt-meetings/</p>	
2	Technical Proposals & Guidelines Update - https://arcsopt.org/publications/	
2.1	<p>Technical Guideline - Marine Pilot Transfer Arrangements</p> <p>The revised version has been published on the ARCSOPT website for review and comment. Received two items of feedback.</p>	Savio Fernandes
3	Outstanding Action Items	
3.1	<p>Standardisation of Inspections</p> <ul style="list-style-type: none"> One of ARCSOPT's key focus areas for 2025 is the standardisation of the dry bulk vessel inspection regime. A SurveyMonkey questionnaire was circulated to gather industry feedback on the current inspection process. The findings were compiled and presented during the In-person meeting. Action: RightShip, MER Solutions, and Propel have agreed to form a working group to collaborate on standardisation initiatives where feasible. 	Ongoing
3.2	<p>Prevalence of Falsified Pilot ladder Certificates</p> <p>Action: The Ports Subgroup will draft a proposal outlining best practice guidelines.</p>	Ongoing
3.3	<p>Funding Framework</p> <ul style="list-style-type: none"> With the Association now well established, it is time to implement a framework (including funding) that supports the ongoing administrative functions of ARCSOPT. Action: A decision paper on the funding framework will be circulated to the committee for review and endorsement – Q1 Calendar Year 2026. 	Ongoing
4	Committee Update	
4.1	<p>General updates from Committee Subgroup Chairs.</p> <p>Resource Companies Update:</p> <ul style="list-style-type: none"> Introducing Camilla Eie – new South32 representation 	Subgroup Chairs
5	Safety Share	
5.1	Safety Shares	ALL

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6	Committee Financials	
6.1	<ul style="list-style-type: none"> Accountant was engaged to prepare the Financial Report for the year ending 30 June 2025. Annual Summary of Financial Affairs submitted to NSW Fair Trading. Invoices for the 2025/2026 Annual Membership have been issued. 	
7	Email Correspondence Received	
7.1	<ul style="list-style-type: none"> Email received from Berge Bulk suggesting that we consider updating the ARCSOPT website to include a members-only access area. There have been few emails requesting new membership. 	
8	Other business & closing	
8.1	Any other business	ALL
8.2	<p>Debrief In Person Meeting 2025 Poll results for the 2026 In-Person Meeting: Location: East Coast Schedule: Align with PPA Forum timing.</p>	ALL